

**ANDREW YOUNG SCHOOL OF POLICY STUDIES
FALL MEETING
NOVEMBER 27, 2001
MINUTES**

Attendees:

Jay Bae	Amy Helling	Ross Rubenstein
Kathy Banks	Monica Herk	Ben Scafidi
Rick Charles	Julie Hotchkiss	Bruce Seaman
Wanda Cooley	Susan Laury	Greg Streib
Dotti Cruz	Greg Lewis	Erdal Tekin
Kelly Edmiston	Jorge Martinez	Jeanie Thomas
Paul Farnham	Julia Melkers	Geoffrey Turnbull
Paul Ferraro	Robert Moore	David Van Slyke
Sally Fowler	Harvey Newman	Neven Valev
Katie Freeman	Lloyd Nigro	Mary Beth Walker
Ronni French	Judith Ottoson	Sally Wallace
Shif Gurmu	Melinda Pitts	Bill Waugh
Carol Hansen	Avani Raval	Verna Willis
Kerry Hayward	Christine Roch	Katherine Willoughby

The meeting was called to order at 2:02 P.M. by Robert Moore, Associate Dean.

I. Old Business

The minutes of the Summer Meeting (2001) were approved as distributed.

II. Presentations

A. Introduction of New People

Paul Ferraro joined the Department of Economics this fall. He received his Ph.D. from Cornell University in New York. His office will be located on the 14th Floor with the Environmental Policy Program.

Erdal Tekin also joined the Department of Economics this fall. He comes to the Andrew Young School from the University of North Carolina at Chapel Hill. His specialties are in Labor and Health Economics. His office is located on the 6th Floor of RCB.

The Andrew Young School also welcomes Geoffrey Turnbull as a full professor from Louisiana State University, where he was a faculty member for 17 years.

His specialties include urban and real estate economics, as well as public finance. His office will be located in the Fiscal Research Program.

The school would also like to announce the hiring of Darrick Hamilton. He received his Ph.D. in Economics from the University of North Carolina at Chapel Hill, and is currently doing a fellowship at the Robert Wood Johnson Foundation.

The School also has a visiting faculty member from Indonesia. Sri Indrawati Mulyani. She is one of Indonesia's leading economists. She is director for research at the Institute for Economic and Social Research at the University of Indonesia. In 1998 she was assigned to establish the university's graduate program of public policy and planning.

B. Dean's Report

Robert Moore announced that the lease for the building will be sent to the Board of Regents in January 2002. Once the lease has been signed, the university can put out tenders for bid in renovating the building.

Robert Moore announced that there will be a 2.5% cut in the budget. Most of it will be absorbed at the university level. The rest is to be absorbed by the college. They are predicting a 5% budget shortfall for the 2003 fiscal year. Currently it is unknown how the cuts will be distributed.

Robert Moore mentioned that the school is working on a diversity plan for recruitment of faculty, students, and for program outreach. The draft will be circulated to faculty for comments and input.

The university has begun an enrollment management plan. The plan is still in the developing stage, but it sets targets for graduate and undergraduates, and proposes raising the admissions standards. This will affect every college. If AYSPS is proactive in recruiting high caliber students, then the effect will be minimal.

The Andrew Young School needs a comprehensive plan. The Dean's Office is working on a Strategic Plan for the school. A draft is being developed based on the school prospectus. The draft will be circulated to faculty for comment after feedback from the Management Committee.

The School is also recruiting for four positions. The Health Policy Center Directorship, PAUS Faculty in Nonprofit, The Dan Sweat Chair, and a Faculty in Environmental Policy. It is important for faculty and staff to attend the seminars which will be presented by the top candidates in each search.

The School's Holiday Party will be held on December 18th at 3:00 p.m. in the Student Center Ballroom.

The Andrew Young School is also undergoing a Fifth Year Review. The Executive Committee of the GSU Senate decided to have the 5th Year Review. The process on how and when the review will come is still in question, but it will occur. The Dean's Office will be preparing a retrospective of the college from inception. The draft will be circulated to the centers and departments for their input.

The School will also be doing an update of the *Viewbook* in the spring of 2002. The last *Viewbook* was commissioned in 1998, and became dated rapidly. The updated *Viewbook* will have a shelf life of approximately three years. The *Viewbook* basically explains to readers what the Andrew Young School is and what we are about.

The Submissions for the Annual Report will be circulated shortly. The information for the annual report will be tied to the information asked for the faculty reviews/evaluations. This will eliminate duplication and it will also ensure nothing is left out of either.

C. Development Report – Ronni French

The Andrew Young School has begun a market and public relations plan to get the word out about the school. A branding campaign has emerged in all print advertisements in such places as *The Atlanta Business Chronicle*, *Georgia Trend Magazine*, *APPAM Program Brochure*, etc.

The next issue of the *Briefing* will be coming out in a couple of weeks. The Winter 2001/2002 issue will be the first from the Echols Group, and from the drafts, it will be a fantastic issue.

Alumni News: Alumni meetings have been conducted and will be continued into the future. This will allow the school to build loyalty and association to the school with alums. Since there are quite a few alums in the Washington, DC, the school will be assisting in forming an alumni group. There has been quite a lot of interest from alums in starting a group in Washington.

The Human Resource Development Alumni have begun an alumni organization. They will be holding their first meeting in February 2002.

The next alumni targeted for group forming will be the nonprofit alums and the aviation alums.

The Andrew Young School held its Board meeting in October. One of the issues discussed was to develop an endowment campaign. This can be tied in with the new building and fundraising can begin as soon as the lease is signed.

The Faculty Staff Campaign will be kicking off. Ben Scafidi will be the Schools coordinator. It would be excellent if we can achieve 100% participation. As with all annual campaigns, it doesn't matter how much you give, but what counts is the participation rate.

III. New Business

A. Approval of Candidates for Graduation – Wanda Cooley

Wanda Cooley presented the candidates for graduation for the fall 2001 Semester commencement ceremonies. The list was approved and passed unanimously.

B. Academic Programs Committee – Paul Farnham

Paul Farnham announced the proposal to expand the Aviation Transportation Specialization in the B.S. in Urban Studies Policy Studies Degree to Include Pilot Training. See attachment for details.

Rick Charles gave some details about other Aviation Programs in the U.S. He said that there are about 100 universities with an aviation pilot/flight training program. About 50% of the programs own their own planes, and about 30% have an affiliation with an external flight school.

The flight training costs are approximately \$26,000 for phase I (bulk of training), and \$29,000 for phase II (takes you to pilot level). The total cost for the training will run approximately \$60,000, with about 400-500 hours of training.

Paul Farnham recommended approval of the motion; the motion was seconded. The motion passed unanimously.

A list of curriculum changes from both the Economics and Public Administration and Urban Studies departments were proposed. Proposals from the Department of Public Administration and Urban Studies for three certificate programs were announced. Paul Farnham called for a Committee of the whole. The proposals were then read to the Committee of the whole. Paul Farnham recommended approval of the motions; the motions were seconded. The motions passed unanimously.

Please refer to the handouts from the meeting for more information.

C. Report on GSU Senate – Sally Wallace, Shif Gurnu

The Senate is developing an intellectual property rights document. This would define who would retain the rights to work done by faculty members

at the university. The property rights would then be administered by the Office of Research and Sponsored Programs. More details will follow.

The Office of Research and Sponsored Programs announces internal GSU grants over the academic year. These grants provide funding to faculty members to carry out research that many not be prime for funding by an outside agency. The faculty that serves on the committee to review these proposals are become very strict in the way these proposals are reviewed. They will follow every guideline to the letter. To ensure that your proposal has a chance of being funded, please make sure that you follow the directions implicitly.

The Cultural Diversity Committee is developing a document for guidelines in hiring underrepresented minorities. A draft of this document will be available shortly for comment.

The Student Technology Fee committee evaluated 62 proposals for distribution of \$5.4 million dollars. The Andrew Young School submitted four proposals for \$100,000, and received \$68,000 (3.4% of the total fees). Lots of money was being distributed by the committee, but one of the criteria was that if you don't have space for the technology, then your proposal will not get funded.

D. Elections

1. Academic Programs Committee

Julie Hotchkiss nominated Susan Laury for re-election for two years. The nomination was seconded and approved unanimously. Lloyd Nigro nominated Harvey Newman to replace Amy Helling. The nomination was seconded and approved unanimously.

2. Faculty Affairs Committee

Kelly Edmiston nominated Geoffrey Turnbull, and Geoffrey Turnbull nominated Ben Scafidi to replace Ben Scafidi. A run-off election was held and Ben Scafidi won by a 12 to 8 margin. Lloyd Nigro nominated Amy Helling to replace Harvey Newman. The nomination was seconded and approved unanimously.

The meeting was adjourned at 3:15 p.m.

E. Electronic Votes

An electronic vote was held on February 6, 2002 to ratify the Andrew Young School of Policy Studies Strategic Plan. The vote was 34 for and 0 against. The motion passed unanimously.

An electronic vote was held on February 22, 2002 to approve the new professional track in Natural Resource Management in the MPA degree.

The certificate proposal has been approved by the PAUS faculty and the APC committee. AYSPS Faculty will need to approve the proposal so that it may go onto the University APACE committee. The electronic vote was 30 for and 0 against. The motion passed unanimously.