Midterm Paper (Due Feb. 12)

I. Introduction (1/2 to 1 page)
   A. Briefly describe:
      i. Organization(s) you are working with
      ii. the issue/problem your group is addressing
      iii. Brief overview of what you plan on doing for the project

II. Literature Review (3-4 pages; Consult Project Sponsor & me about the most relevant literature to include)
    Review relevant empirical and theoretical literature on your issue/project that addresses the following points:

   A. Why is this issue important?
   B. Estimate how many people are affected both locally and nationally by this issue/problem
   C. Assess the theoretical & empirical literature on this issue/project
      i. Describe previous efforts to address the problem and the results of these efforts...
      ii. Describe how your approach to the problem is similar and different from previous efforts.
   D. Referencing the Frameworks/Models for Community Practice you studied in SW 7100 & SW8100 (see Rothman, 2007) locate & analyze which framework(s) inform your project
      1. Which Framework/Model does your project best fit into? (Capacity Development, Planning & Policy or Advocacy)
      2. What other Frameworks appear to apply to your project?
      3. How can you apply theoretical & empirical knowledge from the Framework to:
         a. Improve the process of the project?
         b. Enhance project outcomes?
         c. Avoid common weaknesses/pitfalls associated with the practice model?
      4. How might weaknesses associated with this framework apply to your project?
   E. Describe how your literature review altered (if it did) your approach to the problem.

   [In sum, your lit review needs to document the existence of the issue/problem and what we know about what works and doesn’t work in terms of resolving the issue/problem. What you find out should inform your particular approach to the issue problem. The literature review portion of the paper should include 12-20 references. References need to include the highest quality scientific, empirical & scholarly literature available on your topic, but some references can be newspapers, magazines and less]
III. Participants & Ethical Issues (2-3 pages)
A. Describe the participants who will be involved in your project including normal demographic variables (age, race, gender, etc.) and any other relevant features of the population
   a. How will you interact with participants (interviews, phone calls, meetings, etc.?)
B. Referencing the NASW Code of Ethics (or another professional code of ethics) analyze any ethical issues associated with this population and your project.
   a. Describe how you are addressing issues such as informed consent, confidentiality, and full disclosure (where appropriate)
   b. Assess the issue of client/participant self-determination in relationship to your project
   c. Analyze how your own individual biases and values might inform the project
C. Apply a Freireian Lens
   a. Assess power differentials between the various partners in your project (including yourselves, project sponsors, participants, and others) and how this might affect participant self-determination
   b. Where does your project land on the continuum of True and False Generosity?
   c. How will you privilege the voice of those who ultimately will be most affected by the project? Or, how might you move the project in the direction of True Generosity? (discuss this both realistically and hypothetically, since your project is finally accountable to your sponsoring organization. There are typically many tough dilemmas here; don’t be afraid to discuss them)

IV. Goals/Objectives and Methodology [1-3 pages]
This section explicitly describes what you are going to do and how you plan on doing it. Each group needs to list several measurable objectives that are derived from the goals of the project

A. Describe three or more (measurable) objectives for your project

B. What instruments or outcome measures will you use to measure your progress on meeting the objectives?

D. Provide a detailed monthly (or weekly) time-line for implementation of the project (Jan.- April ) and any evaluation components (include the dates you expect to accomplish specific process and outcome objectives)
E. Preliminary Plan for analyzing results

V. Social Media and/or Conventional Media (1/2-1 page)
   A. Analyze how you plan to use social media and/or conventional media to enhance your project. This plan obviously needs to be made in close consultation with your project supervisor (i.e., your agency needs to agree to your conventional/social media plan before you implement it. Sometimes project supervisors do not want a media component and that is fine. If that happens just document the upshot of the discussion with project supervisor).

VI. Budget (draft)
   A. If your project will entail any out-of pocket expenses (limit $200) present an itemized budget detailing what you expect the expenses to be for each item (see allowable expenses later in syllabus). If you need to raise more money for the project (this is common for non-reimbursable items such as food) present a feasible plan and itemize amounts of $ you expect to raise for each item. (Budget can be amended later in project if needed).

VII. MOU (Memorandum of Understanding)
   A. Include Copy of MOU signed by each student and project sponsor (MOUs will be covered in class)