

**GEORGIA STATE UNIVERSITY  
SCHOOL OF SOCIAL WORK**

**Student Intern Request Form**

Agency:

Contact Person:

Address:

Phone Number(s):

Email:

**PLEASE NOTE:**

- Field Instructors for BSW students and 1<sup>st</sup> year MSW students must have two years post degree experience, preferably with a BSW and MSW degree.
- Field Instructors for MSW Concentration students who have a MSW and must also have two years post degree experience.
- Please include resume for new field instructors.

**PLACEMENTS**

Please list the total number of Georgia State University, School of Social Work students you can support. (Please select your preference(s) of students below). Also, please indicate which level best describes the opportunity in your agency.

All students are placed in the same agency for two consecutive semesters both fall 2012 and spring 2013.

<b>Number of Students</b>	<b>Program of Study</b>	<b>Number of Hours per week student will serve.</b>
	BSW Students	16 hours per week
	MSW Foundation Students, Full Time and Part Time	16 hours per week
	These students are in their first field experience.	
	MSW Concentration Students	18 hours per week.
	MSW Students are in their final field experience.	
	Tentatively cannot take GSU student now, but please contact me again next year.	
	<b><i>Total number of GSU-SSW students you can support.</i></b>	

**Field Instructor/Agency Contact Person:** Please list yourself and any other field instructors in your agency who are interested in supporting students for a placement opportunity for academic year 2012-13 and the maximum number of students for EACH instructor.

Field Instructor:

Phone #:

Max # of Students:

**Information about the Placement**

	Yes	No
Does your agency require a background check?		
Does your agency require a TB Test or Immunizations (i.e. Tetanus, etc.)? If so, estimate the cost to the student.		
Does your agency require a writing sample?		
Does your agency offer mileage reimbursement?		
Does your agency require a drug screen?		
Does your agency require a medical screen?		

Please return to either:

Randi Zelcer	<a href="mailto:zelcer1@gsu.edu">zelcer1@gsu.edu</a>	404/413-1061
Bernice Hamilton-Liddie	<a href="mailto:bliddiehamilton@gsu.edu">bliddiehamilton@gsu.edu</a>	404/413-1394