

FALL SEMESTER – 1st Year

August/September

- Attend PMAP Open House – Thursday, Sept. 3rd (3:00-4:30 p.m. PMAP Dept, 3rd Floor AYSPS)
- Subscribe to PMAP Internship Course site on uLearn – for directions on how to subscribe:
<http://aysps.gsu.edu/paus/2327.html>.
- Join the PMAP Internship/Job Listserv (JIPAUS-subscribe@topica.com)
- Join the PMAP Students & Alumni LinkedIn network: <http://www.linkedin.com/e/gis/160945>.
- Join professional organizations in your area of study. For a list of options visit:
http://aysps.gsu.edu/paus/2324.html#National_Associations
- Attend “PMAP Career Services Overview Workshop”
- Attend September PMAP *career panel event* (new career topic each month)
- Join the PMAP Community Network – our department’s student organization
- If you are in the nonprofit concentration, join the American Humanics PMAP student organization
(<http://aysps.gsu.edu/nsp/2777.html>)
- Attend University Career Services orientation and sign up with [Panther Career Net](#)

October/November

- Attend “*Making the Most of Your Internship*” planning workshop
- Consider searching for and securing your first internship (doesn’t necessarily have to be for course credit)
- Attend October PMAP *career panel event* (new career topic each month)
- Attend “*Social and Professional Networking Workshop*”
- Complete resume and upload to Panther Career Net
- Attend career fairs in your local communities to begin networking and searching for internship opportunities. Here are a few options:
 - o National Career Fair at Holiday Inn Conference Center in Decatur (Oct. 6th)
 - o [Women for Hire Career Expo](#) (Oct. 21st) – sponsored by Women for Hire
 - o Government & Nonprofit Career Fair (Nov. 9th & 10th) – sponsored by GSU University Career Services
- Attend November PMAP *career panel event* (new career topic each month)
- Attend PMAP alumni networking events
- Attend PMAP Community Network and/or American Humanics club meetings

SPRING SEMESTER – 1st Year

January/February

- If you have not done so, join the PMAP Internship/Job Listserv (JIPAUS-subscribe@topica.com)
- Attend January PMAP *career panel event* (new career topic each month)
- Attend February PMAP *career panel event* (new career topic each month)

Steps for Students Who Plan to Complete Their Internship over the Summer or in Fall of Year 2:

- Develop your internship search plan
- Evaluate and adapt (as required) your internship search plan
- Read through the “Internship Experiences” folder on the PMAP ULearn Internship Course site
- Finalize your summer or Fall Internship

March/April

- Attend “*Interviewing – Putting Your Best Foot Forward*” presentation
- Schedule a time to use VIPS - Virtual Interview Practice System for a mock interview (University Career Services Center)
- Attend March PMAP *career panel event* (new career topic each month)

- Participate in “Resumix” – an event where alumni/professionals volunteer to review your resume and offer suggestions regarding their industry of employment
- Attend April PMAP *career panel event* (new career topic each month)
- Attend PMAP alumni networking events
- Attend PMAP Community Network and/or American Humanics club meetings
- Finalize your summer internship (if applicable)

FALL SEMESTER – 2nd Year

August/September

- If you have not done so already, [APPLY FOR MAY GRADUATION!](#) Deadline is usually first week of September!
- Be a part of PMAP New Student Orientation and No-Host Happy Hour – come and welcome your new classmates
- If you have not done so, sign up with [Panther Career Net](#)
- Attend September PMAP *career panel event* (new career topic each month)
- Revisit your portfolio in Panther Career Net – make sure your profile and resumes are up to date
- Attend workshop on writing Cover Letters and Interest Statements
- Conduct at least 2-3 information interviews with PMAP alumni in your areas of interest
- Schedule a time to use VIPS - Virtual Interview Practice System for a mock interview
- Schedule an appointment with Dr. Maggie Tolan to go over your job search plan
- Develop your job search plan
- Attend PMAP Community Network and/or American Humanics club meetings
- Attend alumni social events

October/November

- Visit with your Matt Arp, your academic advisor, to make sure you are on track to graduate as planned
- Evaluate and adapt (as required) your job search plan
- Attend October PMAP *career panel event* (new career topic each month)
- Attend career fairs in your local communities to begin networking/searching for internship opportunities.
- Attend Government & Nonprofit Career Fair – sponsored by GSU University Career Services
- Attend November PMAP *career panel event* (new career topic each month)
- Attend PMAP alumni networking events
- Register for and begin interviewing with employers through University Career Services/Panther Career Net

Alternative:

- Attend “Applying to a Ph.D. Program” – for students who are interested in studies at the Ph.D. level.

SPRING SEMESTER – 2nd Year

January/February

- If you have not done so, join the PMAP Internship/Job Listserv (JIPAUS-subscribe@topica.com)
- Attend January PMAP *career panel event* (new career topic each month)
- Attend February PMAP *career panel event* (new career topic each month)
- Continue interviewing with potential employers
- Attend PMAP alumni networking events

March/April

- Attend March PMAP *career panel event* (new career topic each month)
- Participate in “Resumix” – an event where alumni/professionals volunteer to review your resume and offer suggestions regarding their industry of employment
- Attend April PMAP *career panel event* (new career topic each month)
- Attend alumni social events

May

- Complete the PMAP Alumni Survey when it is emailed to you
- Make sure you join the PMAP Students & Alumni LinkedIn network: <http://www.linkedin.com/e/gis/160945>.
- Sign up as a member of the [GSU Alumni Association](#)