



**MEMORANDUM**

TO: AYSPP Faculty and Staff

FROM: Mary Beth Walker, Dean

RE: Andrew Young School of Policy Studies Visiting Fellows Program

DATE: August 3, 2016 (Revised)

- 
1. The proposal is to create an Advisory Committee on Visiting Fellows (ACVF) that will make recommendations to the Dean.
  2. The ACVF will include one member from each of the AYSPS Academic Departments (Department of Economics, Department of Criminal Justice and Criminology, Department of Public Management and Policy, and the School of Social Work) selected by each academic chair/director, and two members from Centers (selected by the Directors). The chair of the committee will be appointed from amongst the six committee members by the Dean.
  3. ACVF Committee Members are: Jim Martin, Tim Brezina, Mark Rider, Elizabeth Beck, Jim Cox (Chair), and Angela Snyder.
  4. The ACVF will seek balance in recommendations for funding across disciplines in the AYS.
  5. Stated objectives of the program are to:
    - a. Support for research, especially but not exclusively joint research involving visitors and resident faculty
    - b. Support for visitors with interests that fall within our areas of excellence and for visitors who add breadth
    - c. Support for visitors who add school-wide benefits
    - d. Support for visitors who have additional support from AYS Centers or Departments or from grants.
  6. Applications to the program will include:
    - a. A narrative
    - b. A letter of support by an AYS faculty member
    - c. A proposed budget, including specification of proposed matching funds from a Center, Department, or grant
    - d. The CV of the proposed visitor
    - e. A statement of what the visitor will be expected to do while in residence at the AYS.
  7. Funded proposal applicants must submit, within one month of the visitor's departure, a brief one-page statement indicating the period of residence and the accomplishments of the residency.
  8. The ACVF will solicit proposals with deadlines September 1, October 1, December 1, February 1, April 1, and June 1, for visiting faculty starting in the current or the following academic year.
  9. Proposals and supporting documents should be submitted to the Dean's Assistant, Ms. Alicia White either via hard copy or e-mail ([awhite19@gsu.edu](mailto:awhite19@gsu.edu)).
  10. Eligible sponsors include faculty, center directors, and research associates, with those of more junior rank receiving higher priority.
  11. Length of visits supported by the program can range from one week to one semester.
  12. A primary objective of the program is to increase the number of visitors, and not to provide substitute funding for the lower number of visitors historically supported by Centers and Departments.
  13. Eligible categories of funding include cost of travel to and from AYS, allowance for living expenses while in residence, research expenses, and honoraria.
  14. Benefits from the program will be reviewed by a committee appointed by the Dean, as will consideration of possible proposals for future funding of the program.