3. Standard NSF Application Documents & Information (to be provided by the applicant)

Name:	Type:
☐ Cover Sheet ('SF424 R&R')	Information
☐ Project Summary	Document, limit: 1 page (4600 characters)
☐ Project Description	Document, limit: 15 pages
☐ List of References Cited	Document
☐ Biographical sketches	Document, limit: 2 pages per sketch
☐ Current & Pending Support	Document, one per key person
☐ Collaborators & Other Affiliations	Document, for PD/PI
☐ Facilities, Equipment and Other Resources	Document
☐ Budget	Information
☐ Budget Justification	Document, limit: 3 pages
☐ Data Management Plan	Document, limit: 2 pages
☐ Mentoring Plan	Document, *if applicable*
☐ NSF Cover Page	Documents (Grants.gov submissions only)
☐ Project/Performance Site Primary Location	Information
☐ Single-Copy Documents	Documents, for NSF use only

- o *Collaborators & Other Affiliations – see above, required*
- o *List of Suggested Reviewers – optional, but recommended*
- o *Deviation Authorization – if applicable*
- o *Proprietary or Privileged information – if applicable*
- o *Disclosure of Lobbying Activities – if applicable*

Note: An application package will require additional administrative information not listed here that is derived or entered relatively easily by the applicant (e.g., project title) or the applicant organization. The checklist above contains the pieces that are specific and unique to the proposed project and the applicant will have to develop and provide.

A Proposal Preparation Checklist (Grant Proposal Guide, Exhibit II-1) may facilitate the review of proposal compliance with preparation guidelines. It is not a checklist of the required proposal contents and preparation guidelines, but meant to highlight certain items and stipulations.