

Final Reflection Paper PMAP 4941 & PMAP 8941

The final reflection paper responds to five guiding inquiries about your internship experience and its relation to NASPAA competencies. The paper is typically 3 to 6 single spaced pages in length (double spacing between paragraphs) and should be divided into the outlined sections. It is meant to connect your experience in and out of the classroom, as well as provide reflective feedback on the intern (you) and the internship. All materials must be submitted through iCollege.

The steps below provide the structure within which you are to make and elaborate on those connections with your internship.

1. Describe the organization where you did your internship and describe the organization culture.

- Was it public sector, nonprofit, private sector company?
- Were you exposed to other sections or positions within the organization?
- How would you characterize the work environment?
- What about the work environment did you like best and least?

2. Introduce your internship position, activities, and your internship program plan. These should identify your internship organization, position, and responsibilities outlined in the program plan you created with your supervisor.

- Discuss your job description in an organizational context.
- Who did you report to and with whom did you interact or provide deliverables?
- Describe your duties as an intern in this organization. Did they change as time went on? If so, in what ways?

3. Discuss the work that you conducted during the internship.

- What were your daily activities?
- What assignments did you complete?
- In what ways did you provide value to the organization?

4. How were these NASPAA competencies reflected in your assignments?

- To lead and manage in public governance;
- To participate in and contribute to the policy process;
- To analyze, synthesize, think critically, solve problems, and make decisions;
- To articulate and apply a public service perspective;
- To communicate and interact productively with a diverse and changing workforce and citizenry.

5. What lessons did you learn?

- Do I have a better understanding of what this organization does?
- What I learn about work in this field from my experience?
- Did I contribute positively to work conducted by this organization?
- What are the lessons that I take away from this experience?

Essays may NOT exceed six (6) pages (1 inch margins, 11-12pt font, single spaced, double spaced between paragraphs, divided with section headers.) Essays should consist of well written paragraphs and adhere to good writing and rules of grammar. You may be asked to revise and rewrite this paper if acceptable college standards of writing are not met or if the proper content is not provided.

All materials are due in iCollege and must be approved not later than one week before the final day of class in the semester graduation confirmation is desired.

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